

Attach a recent PP size photo with your name at the back of the photo.

***REACH BEYOND KNOWING***

STAFF RECRUITMENT FORM

Application for the post of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Full Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2. Male /Female

3. Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 4. Nationality: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CITY : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PIN CODE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5. Permanent Address:

CITY : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ PIN CODE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

STATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6. Correspondence Address:

7. Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8. Telephone No:

Residence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (with STD code) Mobile:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9. Father’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 10. Father’s Profession: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10. Mother’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 11. Mother’s profession \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12. Spouse’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 13. Spouse’s Profession: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. Family Status: Married/ Unmarried/ Divorced/ Separated

|  |  |  |  |
| --- | --- | --- | --- |
| Children’s Name | Age | Sex | Name of the Institution if studying |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

15. Do you have any dependants? Yes/ No. If Yes, Please indicate Name, age and relationship

|  |  |  |
| --- | --- | --- |
| Name | Age | Relationship |
|  |  |  |
|  |  |  |

16. List any major illness, if any \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

17. Physical disability, if any \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

18. Have you been arrested, indicted, or summoned to court as a defendant in criminal proceedings or convicted, fined or imprisoned for violation of law? Yes No. If yes, please give full particulars:

19. QUALIFICATIONS

Academic/Professional Qualifications (Attested Photocopies to be attached)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Examination Passed** | **Subjects** | **Name of School/college** | **% marks/division** | **Board/ University** | **Medium of Instruction** | **Private or Regular student** | **Year** |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

20. Name of the Institution where you were trained as a teacher:

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

21. WORK EXPERIENCE

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the Institution | Post held | Subjects Taught | Duration (From--------- to --------) |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

22. LANGUAGE PROFICIENCY

|  |  |  |  |
| --- | --- | --- | --- |
| LANGUAGE | READ | WRITE | SPEAK |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

23. INTERESTS AND HOBBIES

Achievement in Games / Athletes / NCC / Scouting / Girl Guide etc. (Give details)

Interest in co-curricular activities: Give self-assessment of competency level on a 5-point scale in the brackets. (The highest number corresponds to the best).

* Community Work \_\_\_\_\_
* Environmental Activities \_\_\_\_\_\_
* Art \_\_\_\_\_
* Dance \_\_\_\_\_\_
* Dramatics \_\_\_\_\_
* Debate \_\_\_\_

24. GRADE, SALARY AND OTHER EMOLUMENTS CURRENTLY/ LAST DRAWN

|  |  |  |  |
| --- | --- | --- | --- |
| GRADE | BASIC PAY | OTHER ALLOWANCES | TOTAL PER MONTH |
|  |  |  |  |

**Salary expectations \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ If selected, can join \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

25. References:

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Professional Status | Address | Contact Number |
|  |  |  |  |
|  |  |  |  |

On a separate sheet of paper, in your own handwriting and language, describe briefly:

* Three best things that you like in your own schooling-experience
* Three worst things that happened to you during your own schooling
* Two aspects of the Indian School System that you would like to correct urgently and how

DECLARATION

I certify that the information given by me in this application form is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or omission made herein, or in any other document submitted to the school renders me liable to termination or dismissal.

Date

Place Signature of Candidate